



# *Team Parent Duties*

- **Attend monthly Booster Meetings (August-May).** Held the last Wednesday of the month at 6:30 at the AHS Media Center Pit.
- **Collect Boosters athletic donations** from parents and give to the treasurer at booster meeting to deposit to Booster account (this is the **\$75.00 per player donations**). If writing a check, make it out to “Alameda High Boosters” with name of the athlete and sport in the memo line.
- **Collect a roster from the coach to be forwarded to the Team Parent Coordinator.** If the team has a facebook page or website, send the link to the webmaster so she can link it on the Boosters website.
- **Act as a liaison between the coach and parents,** so the coach can coach (send email communication for the coach about donations, schedules, etc.).
- **Attend the Spring/Fall or Winter meeting that is held in the cafeteria** for that season's sport. Check the Boosters Website for dates of the meetings. Prepare information and work with the coach(es) on any documentation and information for the parents for that evening.
- **If there are any "AWARD" requests,** please use proper form and coordinate with Head Coach and Alameda High School Boosters.
- **Assist with fundraising for the team** (events, snack bars, selling spirit wear, etc.) **and team budget.** Make sure proper forms are completed and work with Head Coach to submit to Alameda High School Boosters.
- **Help coordinate and schedule rides for players to away games.**
- **Help plan "Senior Day"** (if requested to do so by the coach) for the team.
- **Plan season ending party.** Assist coach(es) with logistics and any awards to be presented to players
- **Facilitate coordination of donation for Hornet Sting** and encourage attendance by your team.